

NOME PUBLIC SCHOOLS TECHNOLOGY HELP DESK PROCEDURE

Log onto nomeschools.com and locate the Technology Help Desk Button.



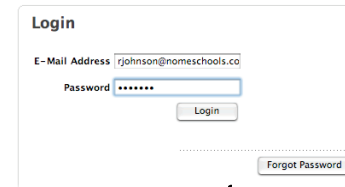
To log in use:

Username: Your email address

Password: your email password



Complete the form by choosing the correct information from the pull downs menus provided.

A screenshot of a web login form. The form has a white background and a thin gray border. At the top left, the word "Login" is written in a bold, black font. Below it, there are two input fields: "E-Mail Address" with the value "rjohnson@nomeschools.co" and "Password" with a masked value of "*****". To the right of the password field is a "Login" button. Below the password field is a "Forgot Password" link.

Describe your issue in the Problem Report field - **Please give us as much information as possible so that we do not have to disturb instruction when working on the issue. This will be critical.**

Be sure to hit save, this will submit your request. Once your request is submitted The web helpdesk will send you a confirmation email and provide you with a case number that you can use to check the status of your request, view notes from the technology staff and provide extra feedback if necessary.